

Our Vision

We believe that every child should love learning and have high standards and expectations of themselves.

Mount Street Academy is a nurturing, safe and haven-like school, firmly rooted in strong moral values; our community takes pride in helping every individual to thrive.

Our vision is '**Creating a Haven in which Children Flourish**'. We aim to ensure that our children develop academically, emotionally, socially, physically, spiritually, artistically and culturally throughout their time with us.



The DREAM Team

High aspirations and expectations are intrinsically woven into our curriculum through our values which underpin our rules and support the children's development of confidence, responsibility, resilience and empathy.

Determination – Dusty the Dog - We never give up.

Responsibility – Ruffles the Rabbit - We are honest.

Empathy – Echo the Emu - We are kind.

Aspiration – Akira the Anteater - We aim high.

Make a Difference – Marmalade the Mole - We look after our world.



Contact Details

Email: enquiries@mountstreet.anthemtrust.uk Telephone number: 01522 527339. Please note, emails received after 6pm will not be seen until 9am the next morning.

How to apply for a place

Applications to our nursery can be completed on our school website using the link: [Mount Street Academy - Applying for a Nursery place](#)

Admission to the setting is on a first come first served basis subject to availability.

Once we have received a completed application form this will be held on file until we process it. Timescales for our nursery admissions can be found on the link above.

Early Years Entitlements

We offer Government funded childcare (15 and 30 hours (if eligible)) from the term after your child turns three. On acceptance of your place at our nursery, you will be required to complete a Parent Declaration Form in order for us to claim payment for the funded hours from Lincolnshire County Council.

If you are claiming working parent entitlement, then it is your responsibility to obtain and renew your eligibility code by the deadline of each term (you will be sent a reminder to do this by HMG.OV.UK). If you are no longer eligible for funded childcare due to a change in circumstances or failure to renew your code, childcare will be charged at our additional session rate. Children cannot start to access their funded childcare or change providers with an expired working parent code. Parents should visit www.beststartinlife.gov.uk for support.

Funded Sessions

Nursery is open the same days as school (38 weeks per year) and will be closed on teacher training days. Please see the academic calendar available on our website. Funded sessions are available as shown in the table below:

Morning Session	9am-12pm
Afternoon Session	12:15pm-3:15pm
All Day Session (<i>funded hours inclusive of lunchtime supervision</i>)	9am – 3:15pm

Fees

Description	Unit	Total
Free entitlement hours (15 or 30)	Weekly	Free
Additional session charge (Any session you would like in addition to your funded hours)	Per 3-hour session	£18.50
Snack charge AM snack toast/crumpet PM snack Fruit/Vegetable	Per session	50p (<i>you can opt out of paying for the snack/s, but you must provide you child with an appropriate snack per session. If you want to opt out, please contact the school office.</i>)

Our fees are reviewed annually and are subject to a percentage increase each year - dependant on cost pressures due to market forces.

You can also claim tax free childcare and receive 20% towards your childcare costs. Visit <https://www.gov.uk/tax-free-childcare> for more information. If you do wish to pay any additional fees via the tax free scheme, please do let the school office know.

Notice period

To change or terminate your childcare place, we ask for 1 month's notice. This must be received in writing or via email. If you change providers, funding will be transferred at the end of the notice period.

What happens next?

- A member of our team will be in touch with any sessions we have available.
- You will receive a letter confirming your child's sessions and information about their staggered starts. (We do this over 2 weeks with the intention of your child attending their full hours by week 3)
- Your child's key worker will arrange to visit you and your child at home or you will have a telephone conversation with them so we can get to know your child and their interests before they start with us in Nursery.
- You will receive a link to complete an admission form for Nursery together with a funding declaration form.

You will need to then provide for us:

- A fully signed parent declaration form.
- A fully completed admission form for your child.
- A copy of your child's birth certificate and/or passport

Toilet Training

We understand that children develop at different speeds so your child may start nursery not fully toilet trained. We are happy to support you with the toilet training where we can, however we ask that where possible you help your child to become independent when using the toilet.

If your child is still in pull ups/ nappies when they attend Nursery, please provide plenty of spares in their bags and be sure to tell the key worker.

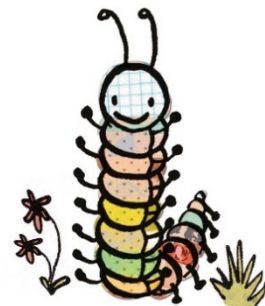
Tapestry

An online assessment tool, Tapestry, is used in Nursery and Reception to record children's work and activities. Occasionally your child's photo may be taken in a group. The confidentiality of the data is safeguarded and will only be used for the stated purpose. Work and activities on Tapestry can be shared with parents/carers. You will receive your own log in and you will be able to see 'WoW moments' from your children's day. You will also be able to upload pictures and videos of anything that your child has achieved at home.

Nursery Groups

There are three key worker groups in our Nursery. Butterflies, Ladybirds and Caterpillars.

Your child will be assigned a key person who will be responsible for their 'tapestry learning journal' and any assessments that are undertaken whilst attending nursery. Your child's keyperson will also meet with you twice a year to discuss your child's progress, there will also be 'Stay and Play' sessions planned in during key points in the school year.



Who's Who?



Mrs Horn

Headteacher and
Designated
Safeguarding
Lead



Mrs Paine

Assistant
Headteacher
and Early
Years Leader



Mrs Oaten

Assistant
Headteacher
and Key Stage
One Leader

Our Uniform

Due to the nature of the activities that we provide and that children are involved in, they do get messy. Uniform isn't compulsory but is recommended due to its hard-wearing nature. Please do not bring children to Nursery in clothing you are worried about getting marked, dirty or wet.



Learning in Nursery

Children go outside in all weathers at Mount Street. Therefore, we ask that they come to Nursery with:

- **Waterproof coat** – preferably with a hood
- **A few sets of spare clothes in a bag on their peg** (can leave in school)
- **Wellies** – to leave in school
- **Sun hat and sun cream** (on hot days)

You will also need:

- **A healthy packed lunch** (if staying all day)

- A re-useable water bottle

Typical Day in Nursery

9am- Nursery Opens

9:15am – Gather Time (Story / Scribble Club)

9:30am – Snack Time

9:30-11:30am – Indoor and Outdoor Provision

11:30am – Gather Time (Foundations to Phonics)

11:50-12:15pm – Lunchtime

12pm – Morning session finishes (Gates open for children to be collected)

12:15pm – Afternoon session begins

12:30pm – Gather time/Outdoor Gross Motor activities

12:45-2:45pm – Indoor and Outdoor Provision

2:45pm – Tidy up Time

2:55pm – Story time and Snack Time

3:15pm – Nursery Closes



Wraparound Care

Our school offers 'Little Haven' wraparound care from 7:30am – 6:00pm. For more information, please visit our website [Mount Street Academy - Little Haven \(Wraparound Care\)](#)

Reception at Mount Street Academy School

Your child is not automatically given a reception place at Mount Street Academy even though they are attending the nursery. You will need to apply for a school place via Lincolnshire County Council by the stipulated deadline:

<https://www.lincolnshire.gov.uk/school-admissions/apply-school/2>

Absence and Medication

Please ensure that you contact the school on 01522 527339 prior to 9am if your child will not be attending due to illness or any other reason. Should your child require medication that needs administering at school (in excess of 3 times a day only), then you will need to complete an 'Administering of Medication' declaration alongside the medication which must be supplied to school in its original packaging, in date and with the dispensing pharmacy label intact.

Policies and Safeguarding

As our Nursery is part of Mount Street Academy, we adopt the same school policies. Our policies are available on our website (paper copies are available from our office). <https://www.mountstreet.anthemtrust.uk/>